

Register of pledged movable estate

1. Public search

In order to receive any data from the Register click link “Search” in the main page menu of the Register (Figure 1) or click the button “Getting information from the Register” in sub-section “Provision of information from the Register” in section “Functions” on the main page of the Register (Figure 2).

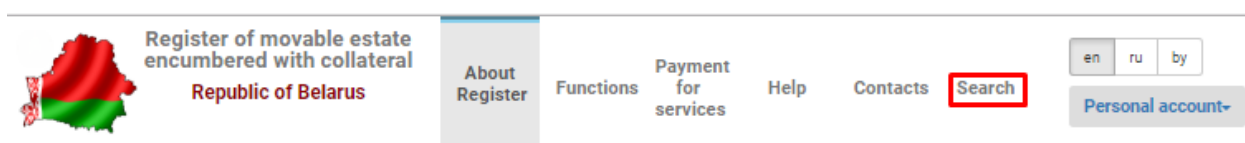


Figure 1– Link “Search”

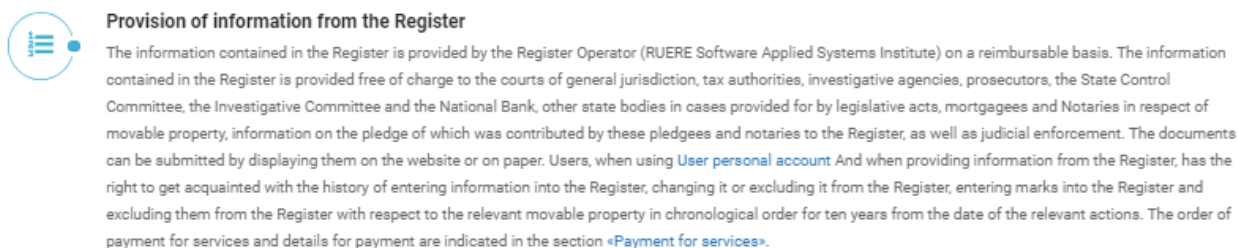


Figure 2 – Button “Getting information from the Register”

Window “Checking payment” will appear (Figure 3).

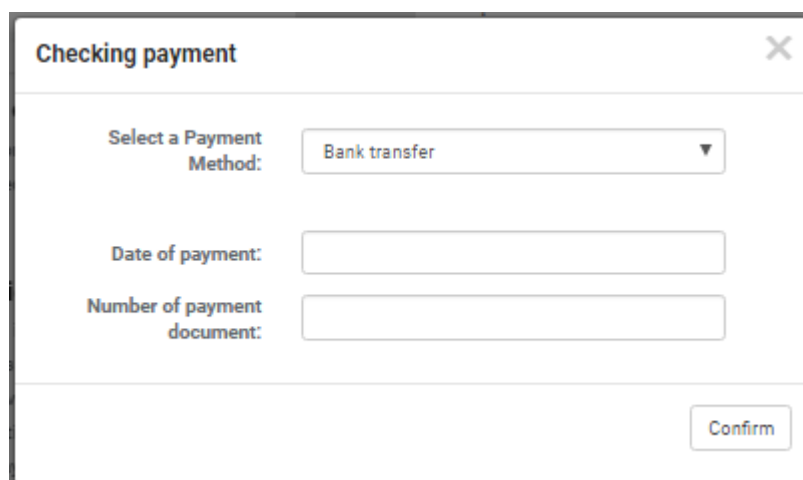
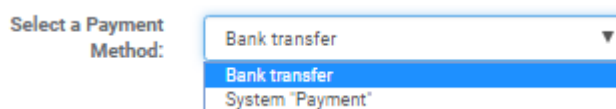
The image shows a window titled 'Checking payment' with a close button (X) in the top right corner. Inside the window, there are three main sections: 1. 'Select a Payment Method:' with a dropdown menu currently showing 'Bank transfer'. 2. 'Date of payment:' with an empty text input field. 3. 'Number of payment document:' with an empty text input field. At the bottom right of the window, there is a 'Confirm' button.

Figure 3 – Window “Checking payment”

Select payment method in the dropdown list (Figure 4), enter the required information to respective fields and click the button “Confirm”.

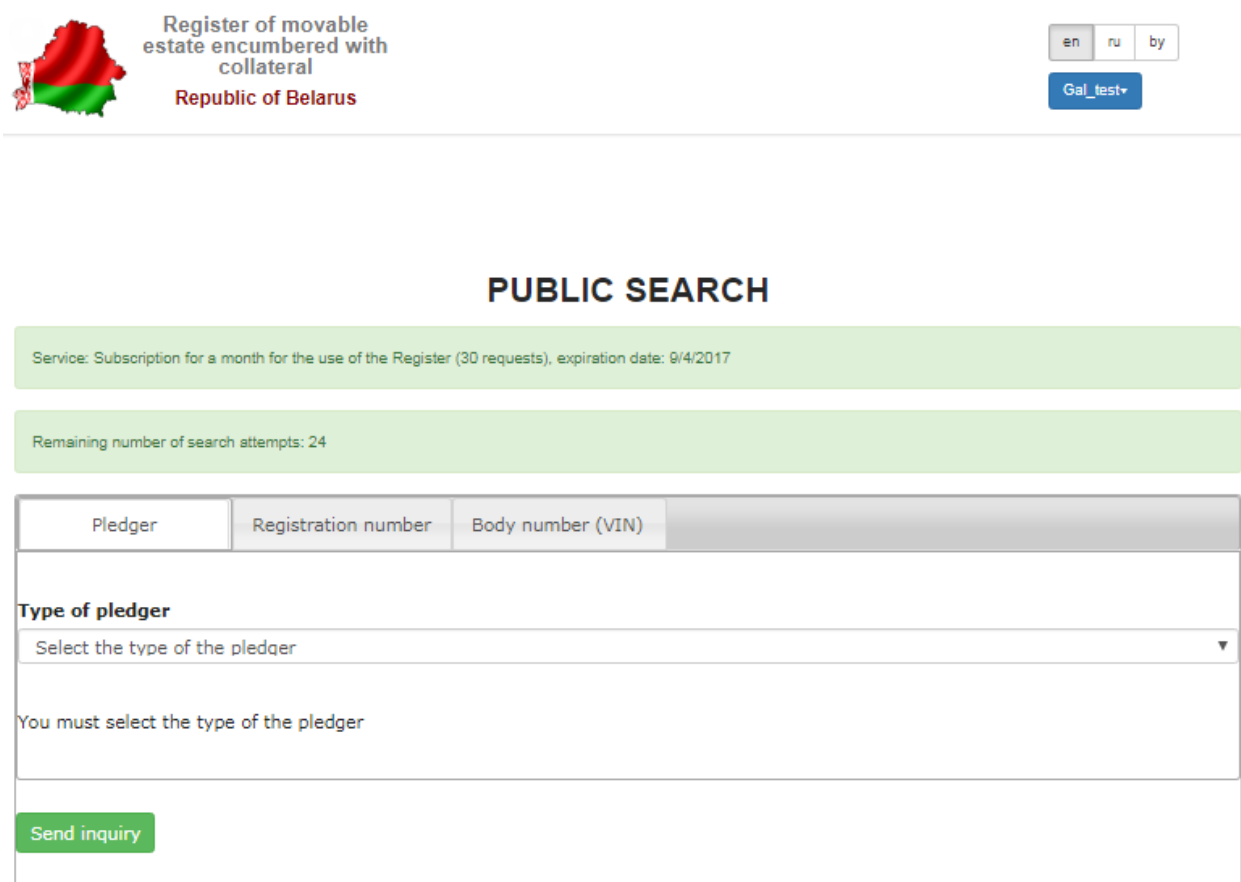


Select a Payment Method:

- Bank transfer
- Bank transfer
- System Payment

Figure 4 – Dropdown list “Payment method”

Page “Public search” will appear (Figure 5).



Register of movable estate encumbered with collateral
Republic of Belarus

en ru by
Gal_test+

PUBLIC SEARCH

Service: Subscription for a month for the use of the Register (30 requests), expiration date: 9/4/2017

Remaining number of search attempts: 24

Pledger	Registration number	Body number (VIN)
Type of pledger		
Select the type of the pledger		
You must select the type of the pledger		
Send inquiry		

Figure 5 – Page “Public Search”

Information search in the Register is carried out by one of the following criteria:

- 1 Pledger’s identification No. – the citizen of the Republic of Belarus according to his/her passport;
- 2 number of passport or another identity document, the pledger – a foreign citizen or a citizen without citizenship;

3 pledger’s UNP (TRN) - the company, except for the pledger – the foreign company which does not carry out activity in the Republic of Belarus via a permanent representative office and is not registered with tax authorities of the Republic of Belarus;

4 pledger’s name - foreign company which does not carry out activity in the Republic of Belarus via a permanent representative office and is not registered with tax authorities of the Republic of Belarus indicated by Latin or Russian letters;

5 vehicle body (frame) number;

6 Registration No. allocated to pledged item by results of entering the information to the Register.

Depending on the search criterion select a tab by clicking the respective button (Figure 6).

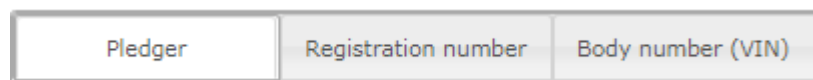


Figure 6 – Buttons for tab selection

1.1. Tab “Pledger”

Click button “Pledger” (Figure 6). A tab will appear for entering the inquiry parameters by criterion 1-4 (Figure 7).

A screenshot of a web application interface. At the top, there are three tabs: 'Pledger', 'Registration number', and 'Body number (VIN)'. The 'Pledger' tab is selected and highlighted. Below the tabs, the main content area is titled 'Type of pledger'. It contains a dropdown menu with the text 'Select the type of the pledger' and a downward arrow. Below the dropdown, there is a message: 'You must select the type of the pledger'. At the bottom of the form, there is a green button labeled 'Send inquiry'.

Figure 7 – Tab for entering the inquiry parameters for search by criterion 1–4

Select a pledger type on the tab for entry of inquiry parameters in the dropdown list “Pledger type” (Figure 8).

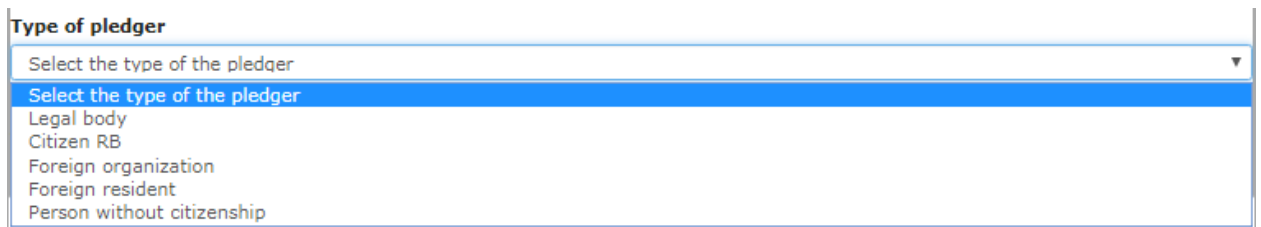


Figure 8 – Dropdown list “Pledger type”

Enter the inquiry parameter required for the selected pledger type:

- for a citizen of the Republic of Belarus - pledger’s identification number according to his/her passport;
- for a foreign citizen or a person without citizenship – passport number or another identity document of the pledger;
- for RB company (companies, except for a foreign company, which does not carry out activity in the Republic of Belarus via a permanent representative office and is not registered with tax authorities of the Republic of Belarus) - pledger’s payer UNP (TRN);
- for a foreign company (which does not carry out activity in the Republic of Belarus via a permanent representative office and is not registered with tax authorities of the Republic of Belarus) – pledger’s name indicated by Latin or Russian letters.

Click the button “Send inquiry” (Figure 9).

[to Home Page](#) [Download](#) [Certified report on paper](#)

Date and time of the extract	Monday, November 20, 2017 4:34:50 PM
Search criterion	Taxpayer's identification number
Search query entered	785465925
Search results	The following information is found at your request:

[Registration number of the pledge: 20016874358789](#) [Date and time of registration of the pledge: 9/1/2017 3:41:31 PM](#)

 [The initial recording state from 9/1/2017 3:41:31 PM](#)

Search results	Actual information at the time of data extraction
Date of pledge registration	9/1/2017 3:41:31 PM
Registration number of the pledge	20016874358789
Entered information	Gal_test
Contract number	78523654257148
Date of conclusion of the pledge agreement	8/4/2017
Date of termination of the right of pledge	10/8/2017
Pledgeholders	
	Legal body Name of the company: Organization_1 TIN (UNP): 789658921 Address
Pledgers	
	Legal body Name of the company: Organization_3 TIN (UNP): 785465925 Address
Information about the property	
	ProductionYear: 1995 VIN: 89675894258961 Cost, BYN: 1200.00
A mark with an objection to the data in the register	
	Timestamp: 9/19/2017 12:01:07 PM Text of objection: Не верно указана дата заключения договора

Figure 9 – Page with search results

When button “Download” is clicked, a tab will appear at the page bottom with document description (Figure 10). Click on this tab to open the document.

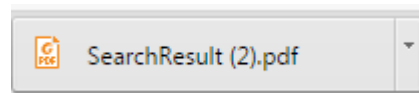


Figure 10 – Tab with document description

The "Certified report on paper" button is designed to send a request to the Registry Operator (the tariff "Submission of information from the Register (3 requests)" worth 16.80 gives the right to receive an extract certified by the Registry Operator only once!). To save and view the statement, click on the link "Extract from the registry with a search result based on the entered criterion". If you cancel

the request for an extract (if you did not click the "Send" button), close the browser page with a form to fill out the data. To receive a certified statement, you must fill out the document form (Figure 11) and click the "Send" button. In this case, the message " The request to receive a report on paper was successfully accepted **11/20/2017 5:20:56 PM.**"

Fill in the details to receive a report on paper

The tariff "Providing information from the Register (3 requests)" cost 16.80 BYR. provides the right to receive an extract certified by the Registry Operator, only once

Username

E-mail

Method of obtaining a report

I take the report itself

Get a report on paper to the postal address

Additional information

B **U** sans-serif ▼ ?

optional additional information

Attached files [Extract from the registry with a search result based on the entered criterion](#)

Figure 11 - Form for data entry for receipt of an extract

1.2. Tab "Registration number"

Click button "Registration number" (Figure 6). A tab will appear for entry of inquiry parameters for search by criterion 6 (Figure 12).

PUBLIC SEARCH

Service: Subscription for a month for the use of the Register (30 requests), expiration date: 9/4/2017

Remaining number of search attempts: 24

Pledger	Registration number	Body number (VIN)	
Enter the registration number of a pledge			
<input type="text"/>			
<input type="text"/>			
<input type="text"/>			
<input type="button" value="Send inquiry"/>			


Figure 12– Tab for entry of inquiry parameters for search by criterion 5

Enter the required inquiry parameter. Click the button “Send inquiry”. A page will appear with search results (Figure 13).

[to Home Page](#)
[Download](#)
[Certified report on paper](#)

Date and time of the extract	Monday, November 20, 2017 4:51:46 PM
Search criterion	Registration number of the pledge
Search query entered	20016874358789
Search results	The following information is found at your request:

[Registration number of the pledge: 20016874358789](#)
[Date and time of registration of the pledge: 9/1/2017 3:41:31 PM](#)


[The initial recording state from 9/1/2017 3:41:31 PM](#)

Search results	<i>Actual information at the time of data extraction</i>
Date of pledge registration	9/1/2017 3:41:31 PM
Registration number of the pledge	20016874358789
Entered information	Gal_test
Contract number	78523654257148
Date of conclusion of the pledge agreement	8/4/2017
Date of termination of the right of pledge	10/8/2017
Pledgeholders	
	Legal body Name of the company: Organization_1 TIN (UNP): 789658921 Address
Pledgers	
	Legal body Name of the company: Organization_3 TIN (UNP): 785465925 Address
Information about the property	
	ProductionYear: 1995 VIN: 89675894258961 Cost, BYN: 1200.00
A mark with an objection to the data in the register	
	Timestamp: 9/19/2017 12:01:07 PM

Figure 13– Page with search results (see Figure 12)

When button “Download” is clicked, a tab will appear at the page bottom with document description (Figure 10). Click on this tab to view the text.

The button "Certified report on paper" is described when searching for the Pledger (Figure 11).

1.3. Tab “Body number (VIN)”

Click button “Body number (VIN)” (Figure 14). A tab will appear for entry of inquiry parameters for search by criteria 5 (Figure 14).

PUBLIC SEARCH

Service: Subscription for a month for the use of the Register (30 requests), expiration date: 9/4/2017

Remaining number of search attempts: 24

Pledger	Registration number	Body number (VIN)	
Enter the number of the body (frame) of the vehicle			
<input type="text"/>			
<input type="text"/>			
<input type="text"/>			
<input type="button" value="Send inquiry"/>			

Figure 14– Tab for entry of inquiry parameters for search by criterion 6

Enter the required inquiry parameter. Click the button “Send an inquiry”. A page will appear with search results (Figure 15).

[to Home Page](#)
[Download](#)
[Certified report on paper](#)

Date and time of the extract	<i>Monday, November 20, 2017 3:25:37 PM</i>
Search criterion	<i>Vehicle identification number (VIN)</i>
Search query entered	<i>89675894258961</i>
Search results	<i>The following information is found at your request:</i>

[Registration number of the pledge: 20016874358789 Date and time of registration of the pledge: 9/1/2017 3:41:31 PM](#)

 [The initial recording state from 9/1/2017 3:41:31 PM](#)

Search results	<i>Actual information at the time of data extraction</i>
Date of pledge registration	<i>9/1/2017 3:41:31 PM</i>
Registration number of the pledge	<i>20016874358789</i>
Entered information	<i>Gal_test</i>
Contract number	<i>78523654257148</i>
Date of conclusion of the pledge agreement	<i>8/4/2017</i>
Date of termination of the right of pledge	<i>10/8/2017</i>
Pledgeholders	
	<i>Legal body</i>
	<i>Name of the company: Organization_1</i>
	<i>TIN (UNP): 789658921</i>
	Address
Pledgers	
	<i>Legal body</i>
	<i>Name of the company: Organization_3</i>
	<i>TIN (UNP): 785465925</i>
	Address
Information about the property	
	<i>Production Year: 1995</i>
	<i>VIN: 89675894258961</i>
	<i>Cost, BYN: 1200.00</i>
A mark with an objection to the data in the register	
	<i>Timestamp: 9/19/2017 12:01:07 PM</i>
	<i>Text of objection: Не верно указана дата заключения договора</i>

Figure 15– Page with search results

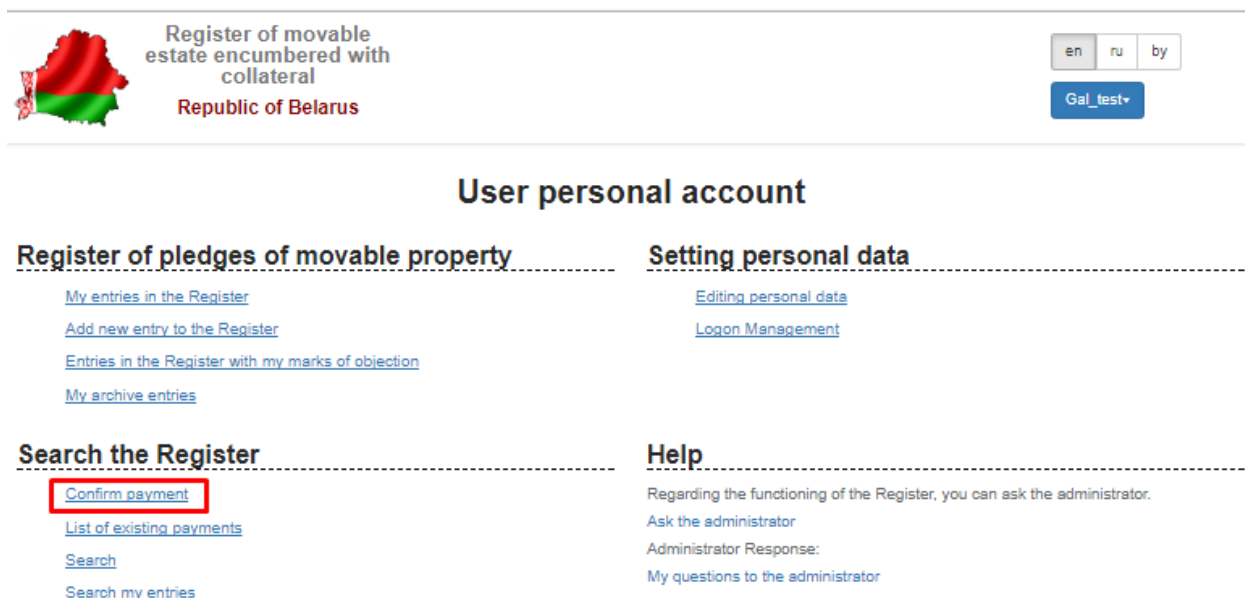
When button “Download” is clicked, a tab will appear at the page bottom with document description (Figure 10). Click on this tab to open the document.

The button " Certified report on paper " is described when searching for the Pledger (Figure 11).

2. Search in the Register by an authorized user

2.1. Payment confirmation

To get confirmation of payment click link “Confirm the payment” (Figure 16). The window “Checking payment” will appear (Figure 17).



Register of movable estate encumbered with collateral
Republic of Belarus

en ru by
Gal_test

User personal account

Register of pledges of movable property

- [My entries in the Register](#)
- [Add new entry to the Register](#)
- [Entries in the Register with my marks of objection](#)
- [My archive entries](#)

Setting personal data

- [Editing personal data](#)
- [Logon Management](#)

Search the Register

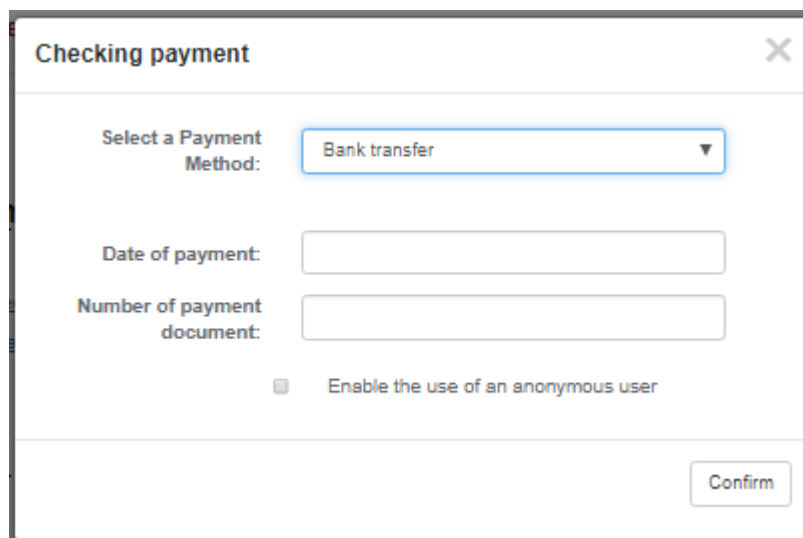
- Confirm payment**
- [List of existing payments](#)
- [Search](#)
- [Search my entries](#)

Help

Regarding the functioning of the Register, you can ask the administrator.

- [Ask the administrator](#)
- Administrator Response:
- [My questions to the administrator](#)

Figure 16– Link “Confirm the payment”



Checking payment

Select a Payment Method: Bank transfer

Date of payment:

Number of payment document:

Enable the use of an anonymous user

Confirm

Figure 17– Page “Checking payment”

In the dropdown list select the payment method (Figure 18), enter the required information to respective fields and click “Confirm”.

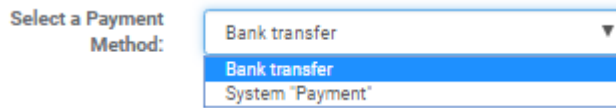


Figure 18– Drop-down list “Payment method”

A message will appear on page “User personal account” (Figure 19).

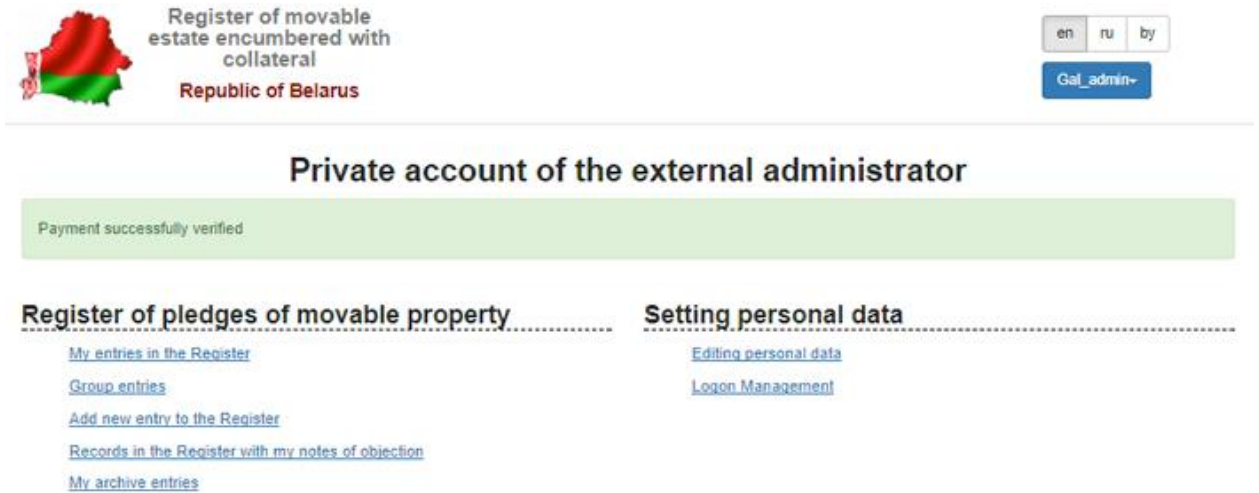


Figure 19– Page “User personal account” with payment confirmation

2.2. List of existing payments

To view the list of existing payments click link “List of existing payments” (Figure 20) to get an access to the page with the list of existing payments (Figure 21).



User personal account

Register of pledges of movable property

[My entries in the Register](#)
[Add new entry to the Register](#)
[Entries in the Register with my marks of objection](#)
[My archive entries](#)

Setting personal data

[Editing personal data](#)
[Logon Management](#)

Search the Register

[Confirm payment](#)
[List of existing payments](#)
[Search](#)
[Search my entries](#)

Help

Regarding the functioning of the Register, you can ask the administrator.
[Ask the administrator](#)
Administrator Response:
[My questions to the administrator](#)

Figure 20– Link “List of existing payments”



List of existing payments

Service name	Service start date	Remaining number of search attempts	Access to anonymous users
Subscription for a month for the use of the Register (30 requests)	8/3/2017 1:18:42 PM	24	No
Submission of information from the Register (3 requests)	8/21/2017 3:33:02 PM	6	No

Figure 21– Page with the list of existing payments

2.3. Search

Click link “Search” (Figure 22) to get an access to page “Public search” (Figure 23).



User personal account

Register of pledges of movable property

[My entries in the Register](#)
[Add new entry to the Register](#)
[Entries in the Register with my marks of objection](#)
[My archive entries](#)

Setting personal data

[Editing personal data](#)
[Logon Management](#)

Search the Register

[Confirm payment](#)
[List of existing payments](#)
[Search](#)
[Search my entries](#)

Help

Regarding the functioning of the Register, you can ask the administrator.
[Ask the administrator](#)
Administrator Response:
[My questions to the administrator](#)

Figure 22– Link “Search” (see Figure 19)



PUBLIC SEARCH

Service: Subscription for a month for the use of the Register (30 requests), expiration date: 9/4/2017

Remaining number of search attempts: 24

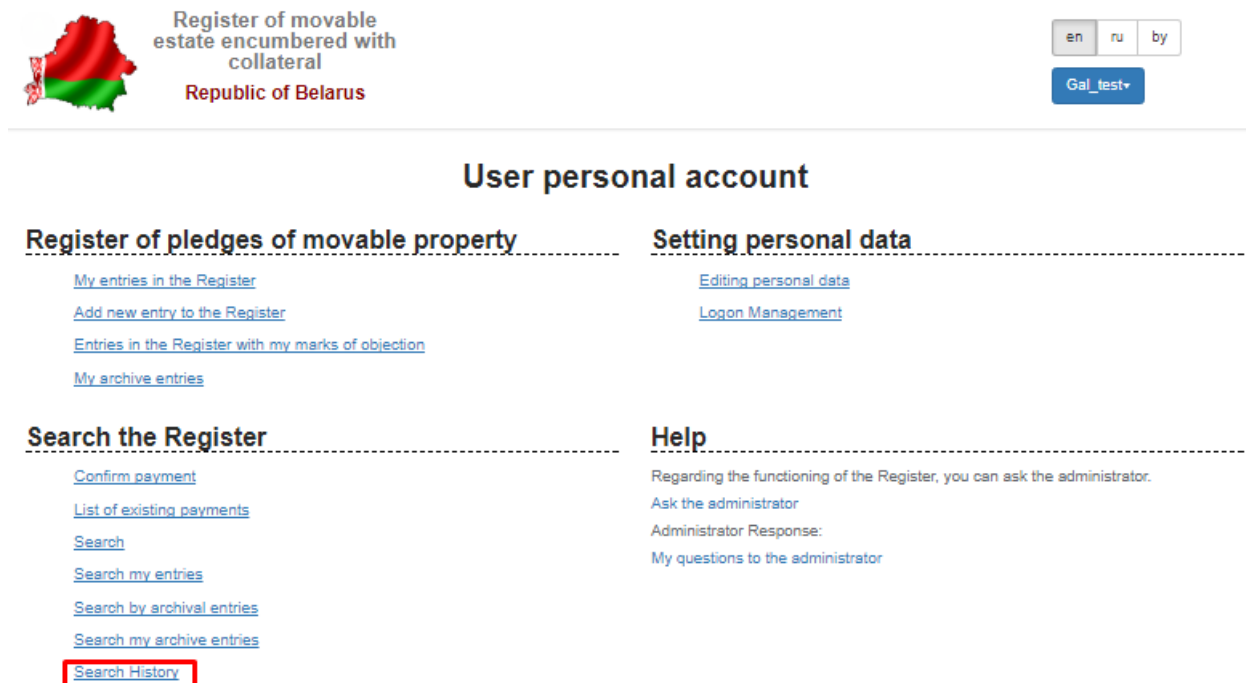
Pledger	Registration number	Body number (VIN)
Type of pledger		
Select the type of the pledger		
You must select the type of the pledger		
Send inquiry		

Figure 23– Page “Public search”

Activities for public search are described in section “Public search” (clause 1.1. of this manual).

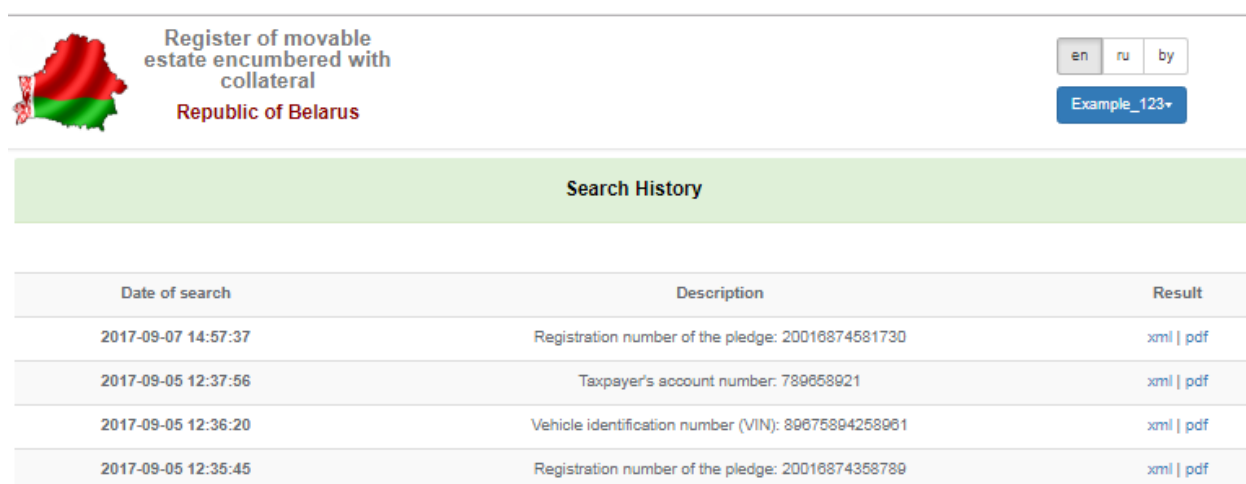
2.4. Register search history

Click link “Register search history” (Figure 24) to get an access to the page with the Register search history (Figure 25).



The screenshot shows the top navigation bar of the website. On the left is the logo of the Republic of Belarus and the text "Register of movable estate encumbered with collateral" and "Republic of Belarus". On the right are language selection buttons for "en", "ru", and "by", and a user profile button labeled "Gal_test". Below the navigation bar is the main heading "User personal account". Under this heading, there are four sections: "Register of pledges of movable property" with links for "My entries in the Register", "Add new entry to the Register", "Entries in the Register with my marks of objection", and "My archive entries"; "Setting personal data" with links for "Editing personal data" and "Logon Management"; "Search the Register" with links for "Confirm payment", "List of existing payments", "Search", "Search my entries", "Search by archival entries", "Search my archive entries", and "Search History" (which is highlighted with a red box); and "Help" with text regarding administrator questions and links for "Ask the administrator", "Administrator Response", and "My questions to the administrator".

Figure 24– Link “Register search history”



The screenshot shows the "Search History" page. At the top, there is a green header with the text "Search History". Below this is a table with three columns: "Date of search", "Description", and "Result". The table contains four rows of search history data.

Date of search	Description	Result
2017-09-07 14:57:37	Registration number of the pledge: 20016874581730	xml pdf
2017-09-05 12:37:56	Taxpayer's account number: 789658921	xml pdf
2017-09-05 12:36:20	Vehicle identification number (VIN): 89675894258961	xml pdf
2017-09-05 12:35:45	Registration number of the pledge: 20016874358789	xml pdf

Figure 25– Page with the Register search history

To view the search result click link «pdf», corresponding to the search, concerning the results which you wish to view. A tab will appear at the page

bottom with document description (Figure 26). Click this tab to open the document.

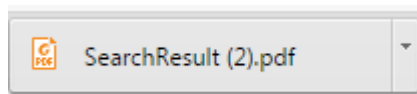


Figure 26– Tab with document description

3. Free search in the Register

The information contained in the Register is provided by the Registry Operator (RUERE Software Applied Systems Institute) on a fee paid basis. The information contained in the Register is provided free of charge to the courts of general jurisdiction, tax authorities, investigative agencies, prosecutors, the State Control Committee, the Investigative Committee and the National Bank, other state bodies in cases provided for by legislative acts, mortgagees and Notaries in respect of movable estate, information on the pledge of which was contributed by these pledgeholders and notaries to the Register, as well as judicial enforcement. The documents can be submitted by displaying them on the website or on paper.

3.1. Search

Click link “Search” (Figure 27) for getting an access to page “Public search” (Figure 28).



User personal account

Register of pledges of movable property

[My entries in the Register](#)
[Add new entry to the Register](#)
[Entries in the Register with my marks of objection](#)
[My archive entries](#)

Setting personal data

[Editing personal data](#)
[Logon Management](#)

Search the Register

[Confirm payment](#)
[List of existing payments](#)
[Search](#)
[Search my entries](#)

Help

Regarding the functioning of the Register, you can ask the administrator.
[Ask the administrator](#)
Administrator Response:
[My questions to the administrator](#)

Figure 27– Link “Search”



PUBLIC SEARCH

Service: Subscription for a month for the use of the Register (30 requests), expiration date: 9/4/2017

Remaining number of search attempts: 24

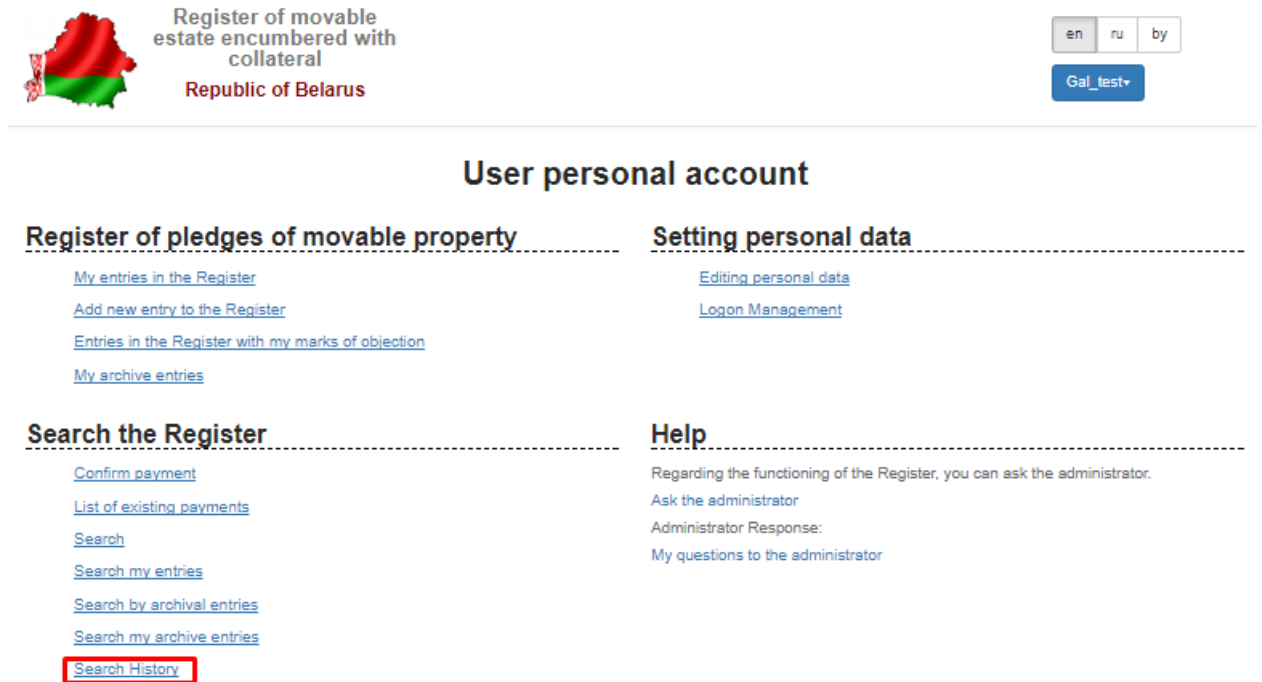
Pledger	Registration number	Body number (VIN)
Type of pledger		
Select the type of the pledger		
You must select the type of the pledger		
Send inquiry		

Figure 28– Page “Public search»

Actions for public search are described in section “Public search” (clause 1.1. of this manual).

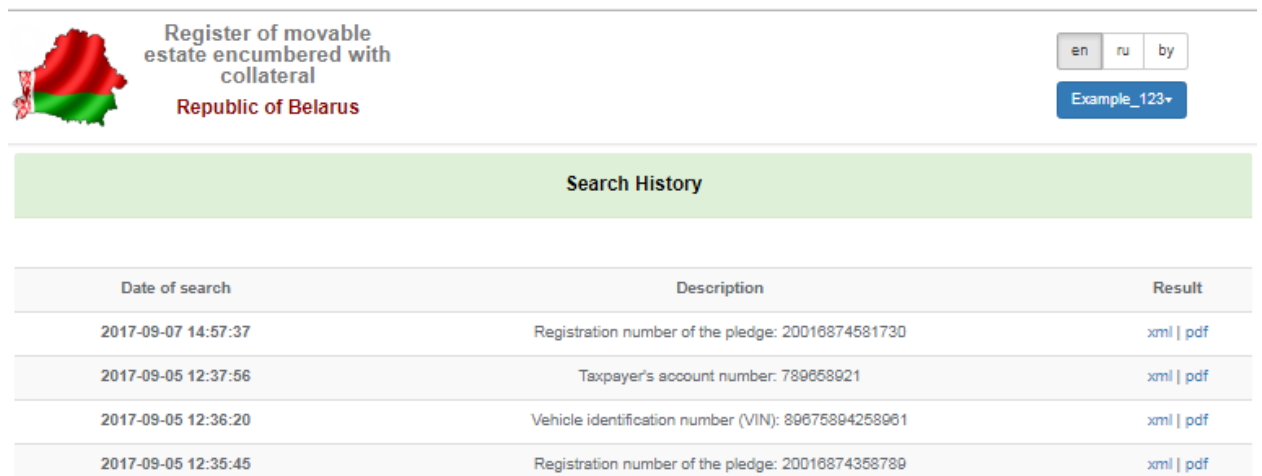
3.2. Register search history

Click link “Register search history” (Figure 29) to get an access to the page with the register search history (Figure 30).



The screenshot shows the top navigation bar of the website. On the left is the Belarusian coat of arms and the text "Register of movable estate encumbered with collateral" and "Republic of Belarus". On the right are language selection buttons for "en", "ru", and "by", and a user profile button labeled "Gal_test". Below the navigation bar is a section titled "User personal account". This section is divided into four columns: "Register of pledges of movable property" with links for "My entries in the Register", "Add new entry to the Register", "Entries in the Register with my marks of objection", and "My archive entries"; "Setting personal data" with links for "Editing personal data" and "Logon Management"; "Search the Register" with links for "Confirm payment", "List of existing payments", "Search", "Search my entries", "Search by archival entries", "Search my archive entries", and "Search History" (which is highlighted with a red border); and "Help" with text about asking the administrator and links for "Ask the administrator", "Administrator Response", and "My questions to the administrator".

Figure 29– Link “Register search history”



The screenshot shows the "Search History" page. At the top is the same navigation bar as in Figure 29, but the user profile button is labeled "Example_123". Below the navigation bar is a green header bar with the text "Search History". Underneath is a table with three columns: "Date of search", "Description", and "Result".

Date of search	Description	Result
2017-09-07 14:57:37	Registration number of the pledge: 20016874581730	xml pdf
2017-09-05 12:37:56	Taxpayer's account number: 789658921	xml pdf
2017-09-05 12:36:20	Vehicle identification number (VIN): 89675894258961	xml pdf
2017-09-05 12:35:45	Registration number of the pledge: 20016874358789	xml pdf

Figure 30– Page with Register search history

To view the search result click link «pdf», corresponding to the search, concerning the results which you wish to view. A tab will appear at the page bottom with document name. (Figure 31). Click this tab to open the document.

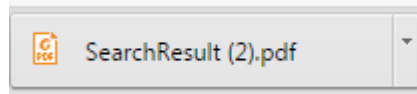


Figure 31– Tab with document name